

CITY OF DAYTON HOUSING AUTHORITY

COMMUNITY SERVICE POLICY

Amended 2-8-2024

In accordance with 24 CFR 960.605 and 960.607 and the Quality Housing and Work Responsibility Act, all adult family members, other than an exempt individual, must contribute eight (8) hours of community service per month to remain eligible for continued occupancy with the City of Dayton Housing Authority. A total of ninety-six (96) hours per year is required, however, the hours must be performed monthly rather than all ninety-six (96) hours in one month. Failure to comply with the Community Service requirements and to provide appropriate documentation shall result in non-renewal of the lease and termination of the resident's tenancy.

Community Service is the performance of voluntary work or duties that are a public benefit, and that service to improve the quality of life, enhance resident self-sufficiency, or increase resident self-responsibility in the community. Community service does not include political activities. Community service activities may be completed through outside organizations, resident organizations, and community agencies or through self sufficiency programs such as GED, ABE, or job training programs. Residents may also earn credit for community service for participation in resident programs sponsored by the Dayton Housing Authority.

Individuals who are required to contribute community service are responsible for arranging and scheduling these services directly through the agency or organization where the community service is being performed. To the maximum extent possible, the Dayton Housing Authority will keep a list of agencies seeking volunteers. After the services are performed, the individual will be responsible for obtaining third party certification to verify the Dayton Housing Authority that the required hours have been completed. This documentation may include a letter from the agency on letterhead or another official document. The Dayton Housing Authority reserves the right to also obtain verification directly contacting the organization where the service was performed.

If at the time of recertification and lease renewal the annual requirement of ninety-six (96) hours per week have not been completed, the resident or the family member who is not in compliance with this requirement will have the opportunity to complete the delinquent hours within the following year along with the current year's requirements. The head of household and member who is not in compliance shall sign an agreement stating that the delinquent hours will be made up in the next year. Failure to comply with the agreement will result in the lease being terminated for non-compliance, unless the person(s) no longer reside in the unit and have been removed from the lease.



The following adult family members are exempt from the Community Service requirement:

- I am 62 years or older
- I am a blind or disabled individual who certifies that because of this disability I am unable to comply with the community service provision
- I am the primary caretaker of a blind or disabled individual
- I am engaged in work activity
- I am exempt from work activity under Part A of Title IV of the Social Security act or under any other State welfare program, including the Welfare-to-Work program
- I am a member of a family receiving assistance benefits or services under a State program funded under Part A of Title IV of the Social Security Act or under any other State welfare program including Welfare-to-Work and who are in compliance with that program.

Residents who claim exemptions under the above criteria may be asked to provide documentation to the Dayton Housing Authority that meet the qualifications for exemption. All other non-exempt household members are required to comply with the Community Service requirements.

